

## Online Building Consents for on account customers

If you are an existing on account customer who regularly submits building consents, you will be interested to read about this new process.

Building Control is presently trialling an on-line consenting process for customers who participate in the standard dwelling partnership and are on account customers.

The trial involves setting up a SharePoint web portal for submitting building consents on-line.

To be eligible for this process you must be an on account customer. We require that you sign a memorandum of understanding with us which covers off the terms and conditions of engagement.

We will work with you to set-up this process. We will have a case manager assigned to help you through the pre-lodgement process which means you will be able to upload your consent files post this meeting. Your case manager will then manage the process through to the consent being granted. Progress can be tracked on the new website / SharePoint and also through emails.

Once the building consent has been approved, the approved copy can be successfully downloaded through this SharePoint Portal.

This process is going Live on 15<sup>th</sup> June 2015; eligible customers will be able to lodge consents electronically for all areas i.e. Auckland Central, Pukekohe, Papakura, Orewa and Henderson.

For further information, please email: [onlinebuildingconsents@aucklandocuncil.govt.nz](mailto:onlinebuildingconsents@aucklandocuncil.govt.nz)

NB: Takapuna on account customers have an existing process and are not part of this pilot.